**MEETING MINUTES**
**POPE COUNTY PLANNING ADVISORY COMMISSION**
**Thursday January 26, 2023**

The Planning Advisory Commission convened in regular session on Thursday, January 26, 2023 at the Pope County Courthouse, 3rd floor Meeting Room.

**Members Present**: John Messenger, Mark Halls, Ted Kannegiesser, Russell Barkeim and Paul Gerde (C.C. alt)

**Other Officials Present**: David Green (Land & Resource Management Director)

The meeting was called to order by Director Green at 6:15 p.m. at which time discussion ensued relating to the election of officers for the year. Director Green called for nominations for Chairmanship. Gerde motions to nominate Messenger for Chair. Motion is seconded by Halls. Director seeks (twice more) additional nominations for the chairmanship. With no additional nominations and no discussion, the members present voted in unanimous support of the nomination of Messenger for chair. Director Green turns the meeting over to Messenger. Chairman Messenger seeks nomination for Vice Chair. Gerde nominates Halls for Vice Chair. Nomination is seconded by Kannegiesser. With no other nominations, the members presented voted in unanimous support of the motion. Halls is Vice Chair.

The following items were addressed by the chair:

**Additions and Corrections to the Agenda**

There were no additions or corrections to the agenda noted.

**Bylaws**

The Planning Advisory Commission Bylaws were reviewed and considered. There was no motion to amend bylaws.

**Meeting Dates**

Planning Advisory Commission meeting dates were established as the fourth Thursday of each month except for the months of November and December which would be held on the third Thursday. Motion by Halls to approve of the 2023 meeting dates. Motion is seconded by Kannegiesser. No additional discussion ensued. Motion carried with no dissenting votes noted.

**Site Team Selection**

There is a brief discussion to keep the members of the PAC Site Team member the same as for the BOA Site Team. Motion by Halls for Site Team to consist of Messenger, Kannesiesser and Barkeim. Motion is seconded by Kannegiesser. No additional discussion ensued. Motion carried with no dissenting votes noted.

**Review minutes of November 17, 2022**

The minutes of the Planning Advisory Commission meeting held on Thursday; November 17, 2022 were submitted for approval. Motion by Kannegiesser to accept the minutes as written. Motions seconded by Barkeim. Motion carried with no dissenting votes noted.

**Public Hearings and Other Matters for Discussion**

**CUP-Non-farm Residence**, applicants Todd and Lisa Sloneker (PID 07-0160-601)

Chairman Messenger introduces the item followed by staff report as presented by Director Green. Staff recommend approval of the application with the following conditions:

1. That the Agriculture Zone (Right to Farm) Acknowledgement form be signed and returned to the Land & Resource Management office prior to application being considered by the County Board.
2. That the property owner is responsible for reaching out to the Township to assure compliance with any Township standards.
3. That prior to any construction activities, all necessary permits are secured from County and State agencies.

At 6:25 pm, Chairman Messenger opens a public hearing and seeks comments. Neighboring property owners Tyler Carlson and Diana Bertram were in attendance and communicated several concerns. Mr. Carlson stated a concern with his dog running to meet vehicles coming up the driveway and that he would have to put in an underground dog fence, *"which can be expensive"*, as a solution to that potential problem. He also noted that he was not happy with the applicants selected home site location as it would only be about 200 to 250 feet from their (Carlson/Bertram) existing residence. It affected their privacy and made comment about siting in guns and gun use that could be impacted by such close proximity to neighboring residences. There were no other comments offered from the public in attendance. The Public Hearing was closed at 6:40 p.m. and followed by a site visit report as presented by Messenger and Kannegiesser. Following the site team report, Chairman Messenger seeks a motion on the application. Motion in support of a recommendation of approval is presented by Gerde with a second by Barkeim. The motion to recommend approval of the request is supported by four of the five members present.

**Tabled/Old/Other Business: Proposed Ordinance Amendments**

Director Green discusses some upcoming ordinance amendments that the PAC will be asked to review and offer guidance on including Solid Waste, Floodplain, Stormwater of several sections of the Land Use Controls ordinance. Director Green points out that 2023 may prove to be a busy year with ordinance discussions, CUPs and IUPs.

**Adjournment** 6:50 p.m. Motion by Kannegiesser to adjourn the Planning Advisory Commission meeting. Motion seconded by Gerde. Motion carried with no dissenting votes noted.

Respectfully submitted,

*David Green/Director*
Pope County Land & Resource Management