

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
February 15, 2023

The February 15, 2023, regular meeting of the Pope County HRA-EDA was held at the Pope County Courthouse – Community Meeting Room and was called to order by Chairperson Lori Vaadeland at 11:00 a.m. with the following members present; Allan Rutter, Commissioner Paul Gerde, Commissioner Paul Gremmels, Lori Vaadeland, Jason Rupp, and Greg Vold. Staff present was Jason Murray and Barry Hegg. Chip Rankin was also present from Minnewaska Area Schools.

Vaadeland asked for any additional items. A motion by Rupp, seconded by Rutter, to approve the agenda as presented, motion carried unanimously.

Childcare Discussion: Vaadeland introduced Rankin and asked him to provide an update on the proposed Kingdom Kids/Minnewaska Area School partnership. Rankin thanked the Board for the opportunity to join them and provide an update. Rankin indicated he was touch on the history of the discussion and planning for Glenwood and Starbuck sites.

Rankin indicated that this conversation has been in the works for about 6 years with original discussion on a merger with Kingdom Kids. Rankin indicated the district looked at it several times, but with limited space just could make the numbers work for the District. However, the focused conversations started about 2 years ago when Larry Zavadil approach Rankin because he was losing employees to the childcare shortage.

Rankin indicated that the current plan is two locations, which includes a plan to construct a new facility on property adjacent to the Glenwood Elementary School, which would allow the district to expand to all day everyday preschool, space for 0 to 3 aged children, and potential to use the Starbuck School for space for 60 children. Rankin discussed the partnership for the new construction with Kingdom Kids, Peter Nelson, and Larry Zavadil, indicating the School District would sell the property to Zavadil for the new facility to be leased to Kingdom Kids. Rankin also discussed the open enrollment numbers to and from the District with surrounding districts and discussed a proposed reorganization with Glacial Hills.

The Board discussed facility needs at Starbuck site, Glacial Hills site and discussed parking, along with drop off/pickup challenges with the Glenwood Elementary School site.

Vaadeland thanked Rankin for attending. Rankin thanked the Board for the discussion and dialogue. Rankin left the meeting at 11:57 am.

Public Comment: No public comment was received.

Official Proceedings: A motion by Gerde, seconded by Rupp, to approve the February 1, 2023, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rutter, seconded by Gremmels, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

<u>Bill</u>	<u>Amount</u>
Wangness Ogdahl	\$ 757.58
Glenwood HRA	\$ 3,603.50
Total	\$ 4,361.08

January Financials: Murray reviewed the profit and loss, balance sheet, deposit, and check register with the Board. Murray reviewed the cash balance, fixed assets, and long-term liabilities from the balance sheet with the Board. A motion by Rupp, seconded by Vold, to approve the monthly financials as presented, motion carried unanimously.

Board Per Diem: A motion by Vold, seconded by Gerde, to approve the board per diems, motion carried unanimously.

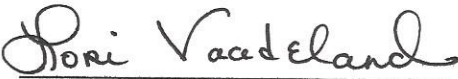
Fremad Redevelopment: Murray reviewed documents with SHPO for the historic requirements, noting he had responded to an email from the State regarding the Fremad and Law Buildings. Murray noted that the County Administrator and Staff will be meeting Pope County Historical Society leadership to discuss the historical mitigation plan noted in the SHPO email. Gremmels serves on the Historical Board committee asked to be included in the meeting with the Pope County Historical Society.


Murray shared one challenge regarding insurance. Murray had been in contact with MCIT regarding liability coverage for the properties. Murray shared that as of this morning, February 15, MCIT would not cover the buildings. Murray noted he had reached out to several private insurance companies for coverage and was waiting response. Murray asked the Board for authorization to secure liability coverage from a local provider.

A motion by Vold, seconded by Rupp, to authorize staff to secure liability coverage with a local insurance company, motion carried unanimously.

Adjourn: A motion by Rutter, seconded by Rupp, to adjourn the meeting at 12:53 p.m., motion carried unanimously.

ATTEST:


Lori Vaadeland, President


Jason Rupp, Secretary