



POPE COUNTY MINNESOTA

Official Proceedings Pope County Board of Commissioners Regular Board Meeting Tuesday, June 20, 2023

The Pope County Board of Commissioners Regular Board Meeting duly noticed for Tuesday, June 20, 2023 at the Pope County Courthouse, 3rd Floor Board Room, 130 E Minnesota Avenue, Glenwood, MN was called to order at 9:00 a.m. by the Chair, Gordy Wagner, with the following Board Members also present: Paul Gerde, Paul Gremmels, Larry Lindor, and Paul Wildman. Kersten Kappmeyer, County Administrator, and Neil Nelson, County Attorney, were also present. The Pledge of Allegiance was recited.

Approval of Agenda; Approval of Official Proceedings for June 6, 2023; Approval of Official Proceedings of the County Board of Equalization and Appeal for June 12, 2023; and Swear in New County Veterans Service Officer Jeffrey Stewart and Consider Resolution 202313 Recognizing Hugh Reimers for his service to Pope and Stevens Counties as Veterans Service Officer were presented by Chair Wagner. Motion to approve the agenda, with the addition of Item #13 Consider Mutual Assistance Agreement Between Swift County and Pope County for Law Enforcement Purposes, made by Gerde and seconded by Lindor, Carried Unanimously. Motion to approve the Official Proceedings for June 6, 2023 as presented, made by Wildman and seconded by Gerde, Carried Unanimously. Motion to approve the official proceedings of the County Board of Equalization and Appeal for June 12, 2023 as presented, made by Lindor and seconded by Gremmels, Carried Unanimously. Motion to authorize the oath of office be administered to Jeffrey Jay Stewart as County Veterans Service Officer and to adopt Resolution 202313, recognizing Hugh Reimers for his twenty years of service as Veterans Service Officer for Pope and Stevens Counties, made by Lindor and seconded by Gerde, Carried Unanimously.

Final Plat: Third Addition To West Shores (Tank, Leven Township); Consider Resolution 202314 on Rezoning Request: #23042 (Koubsky, Reno Township); and Conditional Use Permit: Non-Farm Residence (Koubsky, Reno Township) was presented by David Green, Land & Resource Management Director. Motion to approve of the final plat of Third Addition to West Shores as presented, made by Wildman and seconded by Lindor, Carried Unanimously. Motion to adopt Resolution 202314 approving the amendment of the zoning map of Pope County on request #23042 as presented, made by Gerde and seconded by Lindor, Carried Unanimously. Motion to accept the recommendation of the Planning Advisory Commission and approve the Conditional Use Permit of Koubsky for a non-farm residence with findings as presented, made by Gerde and seconded by Lindor, Carried Unanimously.

Pope County HRA-EDA 2022 TIF Annual Disclosure Report; May 2023 Trial Balance and Fund Balance Analysis; Auditor Bills - May 10 - June 13, 2023; and Pay Bills, Supplemental Bills, Per Diems and Employee Reimbursements were presented by Stephanie Rust, Auditor/Treasurer. The HRA-EDA 2022 TIF Report and Auditor Bills were presented as informational items. Motion to approve the May 2023 Trial Balance and Fund Analysis, made by Lindor and seconded by Gremmels, Carried Unanimously. Motion to approve payment of bills of \$114,248.55 plus supplemental bills of \$1,003.48 plus per diems and employee reimbursements of \$3,634.53 totaling \$118,886.56. This motion, made by Gerde and seconded by Wildman, Carried Unanimously.

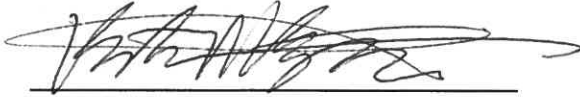
Donation to Pope County DARE and Consider Mutual Assistance Agreement Between Swift County and Pope County for Law Enforcement Purposes were presented by Nathan Brecht, Chief Deputy Sheriff. Motion to accept donation to Pope County DARE from Minnewaska VFW Post 3815 in the amount of \$100.00, made by Gerde and seconded by Wildman, Carried Unanimously. Motion to authorize the Chair to execute the mutual aid agreement with Swift County for law enforcement services on behalf of Pope County as presented, made by Lindor and seconded by Wildman, Carried Unanimously.

Informational updates were given by the County Attorney, County Administrator and Commissioners.

Chair Wagner recessed the meeting at 10:05 a.m., to be reconvened at 11:00 a.m. The Board reconvened at 11:00 a.m.

Motion to convene in closed session pursuant to Minn. Stat. 13D.05, Subd. 3(d) to receive a security report and briefing on emergency response procedures and recommendations from Emergency Management, made by Lindor and seconded by Gremmels, Carried Unanimously. The Board entered Closed Session at 11:01 a.m. Motion to end closed session and return to open session, made by Gerde and seconded by Gremmels, Carried Unanimously. The Board returned to open session at 12:33 p.m.

There being no other business before the Board, the meeting was adjourned by the Chair at 12:34 p.m.



Kersten Kappmeyer, County Administrator



Gordy Wagner, Chair of the Board