

OFFICIAL PROCEEDINGS

Pope County Housing and Redevelopment Authority Board
July 5, 2023

The July 5, 2023, regular meeting of the Pope County HRA-EDA was held at the Pope County Courthouse – Community Meeting Room and was called to order by Chairperson Lori Vaadeland at 12:03 p.m. with the following members present; Allan Rutter, Commissioner Paul Gerde, Lori Vaadeland, Commissioner Paul Gremmels, Jason Rupp, and Greg Vold. Staff present was Jason Murray and Barry Hegg. Melanie Stegner, Pope County Tribune, was also present.

Vaadeland asked for any additional items. A motion by Gerde, seconded by Rupp, to approve the agenda as presented, motion carried unanimously.

Public Comment: Vaadeland shared the success of the 2023 Heritage Days in Starbuck. Vaadeland also thanked everyone that attended.

Official Proceedings: Rutter noted one change to the minutes in the monthly bills section. Rutter he did not attend the meeting so he was unable to make the motion. Murray noted he would correct the minutes for the record. A motion by Vold, seconded by Rutter, to approve the June 21, 2023, meeting minutes as amended, motion carried unanimously.

Monthly Bills: A motion by Rupp, seconded by Gerde, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
Centerpoint Energy	\$ 12.70
Centerpoint Energy	\$ 32.84
Pope County Tribune	\$ 92.04
Tom Kraemer Inc	\$ 1,210.47
City of Glenwood	\$ 60.92
Wangsness Ogdahl	\$ 504.98
Glenwood HRA	\$ 3,243.51
Elite Fence	\$ 3,046.39
Total	\$ 8,203.85

Fremad Redevelopment – Demolition Bids: Murray shared the bid summary from Contegrity Group for the bid opening held on June 27, 2023. Murray shared the email from Mr. Oman, CGI, outlining the bids and the removal of the low bidder due to a gross error in submitting the bill. Murray noted that the next low bid is Joe Riley Construction in the amount of \$281,107.50. Gerde asked about the good faith deposit that was submitted, roughly \$8,600, from Mark Lee, if the deposit would be forfeited. Murray noted he would ask CGI.

Gremmels and Murray shared discussion from the bid opening and discussed the summary of bids.

A motion by Gremmels, seconded by Vold, to accept and award the low bid of \$281,107.50 from Joe Riley Construction for the demolition of the Fremad, Buysse and the former law building, motion carried unanimously.

HRA-EDA Website: Murray shared that he had Palmer Creations shut down the website due to the age to the website. Murray noted a recent notification from AMC, regarding lawsuits for ADA compliance with websites, specifically accessibility for the blind and visually impaired. Murray note he will work with the County to potentially house a page or two for the HRA-EDA.

Vaadeland noted that pursuant to Minnesota Statute, 13D.05, Subd. 3, c 1 the HRA-EDA Board will move to a closed session to develop the asking price for parcel # 27-0500-000 in the City of Starbuck

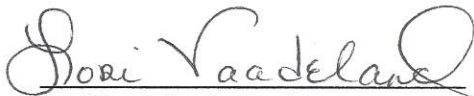
A motion by Gerde, seconded by Vold, to close the meeting at 12:29 pm, motion carried unanimously.

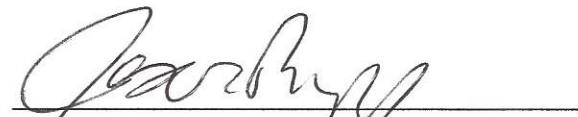
Those attending the closed session were Rutter, Gerde, Vaadeland, Rupp, Gremmels, Vold, Hegg and Murray.

A motion by Vold, seconded by Rupp, to reconvene the HRA-EDA regular board meeting at 1:27 pm.

Adjourn: A motion by Gerde, seconded by Gremmels, to adjourn the meeting at 1:28 p.m., motion carried unanimously.

ATTEST:


Lori Vaadeland, President


Jason Rupp, Secretary