

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
October 4, 2023

The October 4, 2023, regular meeting of the Pope County HRA-EDA was held at the Pope County Courthouse – Community Meeting Room and was called to order by Chairperson Lori Vaadeland at 11:03 a.m. with the following members present Commission Paul Gremmels, Commissioner Paul Gerde, Lori Vaadeland, Jason Rupp, and Greg Vold. Staff present was Jason Murray and Hailey Rostad. Erick Gandrud, Eagle Bank, was also in attendance.

Vaadeland asked for any additional items. A motion by Gerde, seconded by Gremmels, to approve the agenda as presented, motion carried unanimously.

Public Comment: Vaadeland introduced Erick Gandrud, Eagle Bank. Gandrud presented an invoice for \$5,420 from Ogdahl Electric for electrical entrance repairs due to Xcel moving a pole in the alley by the Fremad property. Gandrud felt the pole was being relocated due to the Fremad property and requested HRA-EDA reimburse the expense. Gandrud noted that the bank has been inconvenienced by this project, having to change out air filters due to dust, parking lot closed for the insurance business, and staff having to avoid the demolition work. Murray shared history on the project, noting from early August that Xcel noted that the pole would not be changed out or relocated due to the project and no damage occurred. Murray shared a comment for the lead engineer, Josh Meissner, that the HRA-EDA project did not damage the pole, and this was sole decision of Xcel to change out the pole, along with several poles in the east alley of the City. Board discussed the request and the impacts of the project.

A motion by Gremmels, seconded by Rupp, to recommend to the County Board to reimburse Eagle Bank for this expenditure, motion carried (Gerde abstained).

Vaadeland thanked Gandrud for attending. Gandrud left the meeting 11:27 am.

Official Proceedings: A motion by Gerde, seconded by Vold, to approve the September 20, 2023, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Vold, seconded by Rupp, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
CNSP Villard	\$ 1.86
Wangsness Ogdahl	\$ 515.72
Pope County Auditor	\$ 2,679.00
Elite Fence and Deck	\$ 2,403.46
All State Traffic Control	\$ 19,850.00
Lakes Area Residential Cleaning	\$ 375.00
Office of State Auditor	\$ 4,974.00
City of Starbuck	\$ 85.58
Cody Nelson (reimburse demo - Villard Home)	\$ 20,000.00
Total	\$ 50,884.62

Starbuck-Habitat Home: Murray indicated the HRA-EDA had received the title from the State of Minnesota for the manufactured home. Murrah requested authorization to the title surrender to the property to finalize the title work with Fluegel Law office.

A motion by Gremmels, seconded by Rupp, to authorize staff to work with Fluegel Law office to surrender the title to the property, motion carried unanimously.

Murray indicated that Ahrndt had reached out regarding the large deck and needed improvements. Murray discussed the concerns, mainly having the HRA-EDA or West Central perform work on private property. Board consensus was to have the property owner address the deck.

Fremad Update: Murray noted that alley ways should be open by the end of the week and concrete sidewalk work should begin next week. Gerde asked if a for sale sign would be set on the property. Vaadeland asked if we still had our old signs. Murray indicated the one in Starbuck was damaged and thrown out when Nelson bought the property. Murray would look to see if the sign on the hill (Riley property) is still onsite.

Fremad RFP: Murray shared the updated RFP with the Board. Murray discussed the changes, mainly the change to the deadline to submit, along with a few minor changes in the description and required submittals. Board discussed the RFP, interest in the site to date, and potential reuse.

A motion by Gerde, seconded by Gremmels, to approve the RFP for release, motion carried unanimously.

Adjourn: A motion by Vold, seconded by Rupp, to adjourn the meeting at 12:48 p.m., motion carried unanimously.

ATTEST:



 Lori Vaadeland, President



 Jason Rupp, Secretary

Greg Vold, VICE CHAIR.