

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
October 18, 2023

The October 18, 2023, regular meeting of the Pope County HRA-EDA was held at the Pope County Courthouse – Community Meeting Room and was called to order by Vice Chairperson Greg Vold at 11:05 a.m. with the following members present; Commissioner Paul Gerde, Greg Vold, Commissioner Paul Gremmels, and Jason Rupp. Staff present was Jason Murray.

Vold asked for any additional items. A motion by Rupp, seconded by Gremmels, to approve the agenda as presented, motion carried unanimously.

Public Comment: Murray shared a note from Prairie Lakes Habitat for Humanity, thanking the HRA-EDA for their work on the home in Starbuck, along with a donation to the HRA-EDA of \$6,250. Vold shared information regarding the Steven County Day Care pods. Murray also shared an update on the recent Lakes Area Enrichment Center presentation to the County and City.

Official Proceedings: A motion by Gerde, seconded by Rupp, to approve the October 4, 2023, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rupp, seconded by Gremmels, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
Fluegel Anderson	\$ 472.00
Pope County Auditor	\$ 1,167.92
City of Glenwood	\$ 25.00
City of Glenwood	\$ 54.19
Total	\$ 1,719.11

September Financials: Murray reviewed the balance sheet, deposit, and check register with the Board. Murray reviewed the cash balance, fixed assets, and long-term liabilities from the balance sheet with the Board.

A motion by Gerde, seconded by Gremmels, to approve the monthly financials as presented, motion carried unanimously.

Board Per Diem: A motion by Rupp, seconded by Gremmels, to approve the board per diems, motion carried unanimously.

Fremad Items – Bank Payment for Electrical work: Murray shared a letter from County Administrator Kappmeyer, informing the HRA-EDA of the denial by the County Board to approve the \$5,420 reimbursement for electrical work for Xcel relocating the pole in the alley by the Fremad property. Murray noted that the HRA-EDA has two options:

1. Make payment of out of HRA-EDA funds, with no reimbursement from the County
2. Follow the County, denying the request.

Board discussed the payment and cost of the work. Board discussed reimbursing 50% of the electrical costs.

A motion was made by Rupp to authorize the HRA-EDA to pay 50% of the electrical invoice, totaling \$2,710. The motion died for a lack of a second.

The Board further discussed the costs, impacts to other businesses, and the timing of the project. Murray again shared background on the project and communication with Xcel.

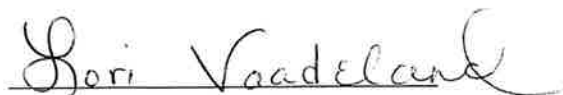
A motion by Gremmels, seconded by Rupp, to reimburse Eagle Bank the total invoice of \$5,420, motion carried (Gerde Abstained).


Child Care Update: Vold shared information regarding the Steven County Day Care pods. Vold shared a schematic layout of the pods, along with a site plan that was shared with the county daycare association. Vold discussed the rental arrangements, along with playground use and timing of completion of the pod system. Murray also shared an update on the recent Lakes Area Enrichment Center presentation to the County and City. Murray also shared a foundation guideline from WCI, highlighting the need for a day care based foundation in Pope County. Board discussed and commented on the presentation to the County, along with the request for funding.

No formal action taken by the Board.

Adjourn: A motion by Rupp, seconded by Gerde, to adjourn the meeting at 11:47 a.m., motion carried unanimously.

ATTEST:


Lori Vaadeland, President


Jason Rupp, Secretary