

OFFICIAL PROCEEDINGS  
Pope County Housing and Redevelopment Authority Board  
November 1, 2023

The November 1, 2023, regular meeting of the Pope County HRA-EDA was held at the Pope County Courthouse – Community Meeting Room and was called to order by Chairperson Lori Vaadeland at 11:05 a.m. with the following members present Allan Rutter, Commission Paul Gremmels, Commissioner Paul Gerde, Lori Vaadeland, Jason Rupp, and Greg Vold. Staff present was Jason Murray and Hailey Rostad. Kersten Kappmeyer, County Administrator, was also in attendance.

Vaadeland asked for any additional items. A motion by Gerde, seconded by Vold, to approve the agenda as presented, motion carried unanimously.

Public Comment: No comment was received.

Official Proceedings: A motion by Gremmels, seconded by Rupp, to approve the October 18, 2023, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Gerde, seconded by Vold, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
MN Department of Revenue	\$ 19.00
IRS	\$ 596.70
Total	\$ 615.70

Fremad Update: Murray shared a water leak had been found in the bank building, seeping in the foundation wall on Friday, October 27. Murray shared that the City of Glenwood tested the water, showing signs of chlorination, which would likely be a municipal source. Based on conversations with the City, Bank, and County Administrator, Murray scheduled a leak test for Tuesday, October 31, with Conservation Water Services (CWS), a firm that provides testing for the City of Glenwood. CWS was onsite, tested the main line into the bank, main valve serving the bank, and shutoff valve in the alley that served the law building – no leaks were detected. Murray shared this with the bank. Eagle Bank agreed to monitor the leak.

No formal action was taken by the Board.

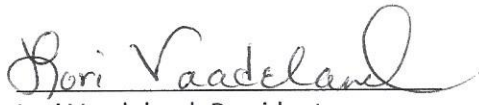
Housing Trust Fund Policy: Murray shared the MN Housing Trust Fund summary, along with the Statewide Aid for Housing Act, draft Pope County Ordinance, and draft Downpayment Assistance policy. Murray discussed the housing trust fund act, reviewed the ordinance and policy with the Board.

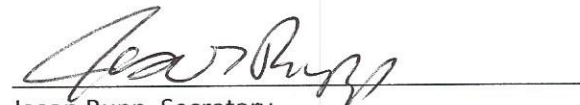
Board discussion centered on the need for downpayment assistance, amount per application, and other housing priorities with housing trust fund.

A motion by Vold, seconded, by Rutter, to approve the policy and authorize staff to work with the County Commissioners on establishing the fund, motion carried unanimously.

Adjourn: A motion by Vold, seconded by Rupp, to adjourn the meeting at 11:57 p.m., motion carried unanimously.

ATTEST:

  
Lori Vaadeland, President

  
Jason Rupp, Secretary