

MEETING MINUTES
POPE COUNTY BOARD OF ADJUSTMENT
Thursday January 25, 2024

The Board of Adjustment convened in regular session on Thursday, January 25, 2024 at the Pope County Courthouse, 3rd floor Meeting Room.

Members Present: Roger Isdahl, Mark Halls, John Messenger, Ted Kannegiesser and Russel Barkeim

Other Officials Present: David Green (Land & Resource Management Director), Shelley Retrum (Sr Administrative Associate), Paul Gerde (County Commissioner), and Paul Wildman (County Commissioner)

Call to Order

The meeting was called to order by Director Green at 6:01 p.m.

Annual Organization Business

First order of business is to seek nominations for Chairperson. Director Green seeks nominations for Chairperson. Halls nominates Isdahl. Nomination is seconded by Barkeim. Director Green seeks other nominations. With no other nominations, the Board members present vote in unanimous support of Isdahl for Chairperson. Chairperson Isdahl takes over meeting and seeks nominations for Vice Chair. Messenger nominates Kannegiesser. Nomination is seconded by Halls. There is a second nomination made by Barkeim to nominate Messenger for Vice Chair. Nomination is seconded by Halls. With no other nominations the Chair accepts a vote by ballot for the position of Vice Chair. Messenger receives the majority of support and is named Vice Chair of the Pope County Board of Adjustment. Board members then discuss site team selection, meeting dates and bylaws. The BOA members were provided a copy of the current bylaws for review as well as a draft copy of suggested edits. They took no action to amend the bylaws at this time. The site team responsibilities were discussed. On motion by Barkeim, with second by Halls, the site team to be comprised of Messenger, Kannegiesser and Barkeim with Cooley as an alternate. The motion passes with unanimous support. The meeting dates were accepted as presented with motion by Messenger and seconded by Barkeim. The motion passed in unanimous support of all members present.

Acceptance of Agenda

There was no additions or corrections to the agenda. On motion by Halls with second by Messenger a unanimous vote by all members present was made to approve the agenda.

Review minutes of December 21, 2023

The minutes of the Board of Adjustment meeting that was held on December 21, 2023 were submitted for approval. Motion to accept the minutes as written was made by Barkeim and seconded by Messenger. Motion carried with no dissenting votes noted.

General Business

Director Green distributes to the Board, information related to an appeal made in relation to the County State Aid Highway 17 Reconstruction project. The documents include two permits (Shoreland Alterations and Floodplain Development) with supporting documents for Board review. The Board considers a date for a special meeting to be held on the matter. David Peters, appellant, is present and asks for permission to address the Board. Chairperson Isdahl grants permission. Peters mentions that

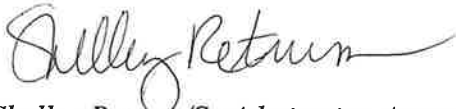
a lot of the concerned citizens who are interested in the issue are gone in the winter months. He proposes that the special meeting be scheduled for late spring or summer (May or June). He further states that this time frame would also be helpful when it comes to site visits. And lastly, he mentions that they have a couple of experts they would like to have join the meeting by Zoom if possible. County Commissioner Paul Gerde comments that the issue of repairs to CSAH 17 has been discussed at length and does not see the need to push this out to a further date. There is discussion by the Board on suggested dates. Halls makes a motion for the Special Meeting date of Thursday February 29th at 6:00 p.m. Barkeim seconded with no dissenting votes noted. There is discussion by the Board if site visits would be needed and helpful. Barkeim makes a motion to include site visits for the special meeting and make this concurrent with the February 12th scheduled site visits. Halls seconded with no dissenting votes noted.

Tabled/Old Business

There was no tabled or old business to discuss.

Adjournment 6:32 p.m. Motion by Kannegiesser to adjourn the Board of Adjustment meeting with a second by Messenger. Motion carried with no dissenting votes noted.

Respectfully submitted,

A handwritten signature in cursive script that reads "Shelley Retrum". The signature is written in black ink and is positioned above the typed name.

Shelley Retrum/Sr Admirative Associate
Pope County Land & Resource Management